**Equal Employment Opportunity and Diversity**

At Books and Beyond, personnel and employment practices are made with the objective of furthering equal employment opportunities. All employment decisions, including but not limited to, recruitment, hiring, training, and promotion are based solely on an individual's qualifications to accomplish assigned job functions and without regard to race, religion, national or ethnic origin, gender, age, marital status, sexual orientation, veteran status, or physical or mental disability. Books and Beyonds's strength comes from the diversity of our staff. Your understanding and support of our fair employment practices will enable us to continue to make Books and Beyond an outstanding place to work.

In conjunction with our goal to provide equal employment opportunities and create a diversity-rich work environment, Books and Beyond does not exclude from participation, deny benefits to, or subject any individual to discrimination based upon his or her disability. Additionally, Books and Beyond provides reasonable accommodation to the known physical or mental limitation of an otherwise qualified disabled person or applicant.

* If you set off the alarm, dial the monitoring company number listed on the white sticker on the phone and give your password.
* If you set off the alarm and don’t properly notify the monitoring company, you will be responsible for reimbursing Books and Beyond for the fine if the police are dispatched.